

Minutes for
Library Board of Trustees
Regular meeting – August 28, 2018

1. Call to Order
 - a. 5:01 pm
2. Roll Call
 - a. Alice (absent), Alicia, Angie (absent), Julie, Jill- running meeting, Raylene, and Dan (minutes).
3. Approval of Agenda
 - a. Julie 1st, Raylene 2nd. All in favor.
4. Public Comment
 - a. No public present.
5. Approval of minutes
 - a. Julie 1st, Raylene 2nd. All in favor.
6. Review Bills and Budget
 - a. Passed during meeting, no questions/discussions raised.
7. Directors Report
 - a. Reports and Statistics discussed.
 - b. MLA updates included in trustee packet.
 - c. Summer Reading Program – included in packet. Registered kids up, but they read less. Adult participation was way up. K-6 averaged 20.75 hours per child. Teens averaged 2507 pages per child.
 - d. Toddler time on break until September 18th.
 - e. Changing to once a month for Saturday programs. Next Saturday September 22 at 10:30am
 - f. Tamie is planning an after school lego club. Meeting once a month? Registration required.
 - g. Teens will be meeting September 17th to kick off the school year.
 - h. Abbie is starting a teen book club. Meeting September 10th to discuss what books they want to read.
 - i. Book club read 'the Lost Sisterhood'. Next up is 'The Bookshop on the corner'.
 - j. We received our second state aid check. The activities to qualify restart in Oct.
 - k. Co-op grant is done and received. We bought \$500 in new DVD's and \$500 in new audiobooks. We purchased \$1000 in technology updates: We updated all the computers' Office programs, purchased Deep Freeze for the patrons computer once again, and we now have a station dedicated to looking up our catalog for patrons. I'm going to purchase a wall mount for the monitor. Everything is updated and completed. Check form co-op received.
 - l. Still working on the Libri (now Pilcrow) grant.
 - m. Mary Whiteford came in and had her meet & greet. She had several people come in and talk to her, and then came back later before the high school open house.
 - n. Planning a trip to the WMU achieves for the 100 year celebration. Hopefully next week.
 - o. Starting Inventory next week. Alicia hopes to have it done within two weeks.

8. Old Business
 - a. Quality Services Audit Checklist
 - i. Evaluation (survey) questions?
9. New Business
 - a. Review Circulation Policies for September meeting.
 - b. Print out in packet referencing 'fine free' libraries. Trustees to review for discussion during September meeting.
10. Updates on local meetings
 - a. Martin Twp meeting. Alice not present.
 - b. Orangeville Twp meeting. No attendee's, the election night changed the week and day.
 - c. Julie to the Friends Meeting. Jessica donations from HD. 4 additional totes sold. Setup for book sale is October 17th. They would always welcome help setting the book sale up.
11. Public Comment
 - a. No Public present.
12. Board Member Comment
 - a. No board member comment.
13. Next meeting: September 25, 2018 5PM
14. Adjournment
 - a. 5:36 pm. Julie 1st, Raylene 2nd. All in favor